



OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD
MUNICIPAL BUILDING
195 MAIN STREET
MAYNARD, MASSACHUSETTS 01754
Tel: 978-897-1301 Fax: 978-897-8457

Meeting Minutes

Tuesday, June 2, 2020

Meeting held remotely.

(This public meeting was recorded.)

Present: Emergency Remote Access

Armand Diarbekirian, Selectman
Chris DiSilva, Chairman/Selectman
David Gavin, Selectman
Melissa Levine-Piro, Clerk/Selectman,
Justine St. John, Selectman

Gregory W. Johnson, Town Administrator
Megan Zammuto, Assistant Town Administrator
Becky Mosca, Administrative Assistant
Kate Feodoroff, Legal Counsel

1. Meeting Opening

A. Public Comments – none provided

2. Acceptance of Minutes

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the May 20, 2020 Meeting Minutes, as shown. Authorize use of digital signatures for processing.

Voted: By roll call. Motion carried unanimously.

3. Correspondence

A motion was made by Mr. DiSilva and seconded by Ms. Levine-Piro to accept and approve the 8 eight correspondence items (A thru H), as shown.

- A. ABCC Advisory on continued prohibition of selling alcohol for on premise consumption
- B. ABCC Update Order regarding credit delinquency period
- C. Notice from the Town of Maynard _ Water and Sewer increase information
- D. Sterling Golf Management Financial Statement for Calendar Years 2018 and 2019
- E. Town Meeting Legislative Update
- F. Sterling Golf Management April Financial Reporting
- G. Officer Karl Nyholm's Retirement from the Maynard Police Department
- H. Official Commendation – Officer Richard Seeley

Mr. Gavin, commented on Item G. that he hopes the Board can formally recognize Officer Nyholm, preferably through a normal, in-person Selectmen meeting. He noted that Officer Nyholm has had a big impact on the downtown community in his long service.

Mr. Gavin offered his thanks to Officer Seeley for Item H.

Police Chief Noble, at the request of Mr. DiSilva, described the actions of Officer Seeley and what took place on the night of the March 2020 dispatch call that he responded to.

Voted: **By roll call. Motion carried unanimously.**

4. Consent Agenda

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the one consent agenda item as shown. Authorize use of digital signatures for processing.

Cemetery Deed #2064.

Voted: **By roll call. Motion carried unanimously.**

5. Public Hearing: Retail Marijuana License

Mr. DiSilva cited the legal notice:

Notice is hereby given, in accordance with Massachusetts General Laws Chapter 94G, and section 3, as amended, that a Public Hearing will be held on Tuesday, June 2, 2020 at 7:10 p.m. in the Fowler School Auditorium at the 3 Tiger Drive Maynard on the application for a New Retail License for a Marijuana Establishment as a Retail Off Premise license for GreenStar Herbals, Inc. d/b/a GreenStar Herbals, 22-24 Main Street Maynard, MA. Manager will be Napoleon Brito. Copy of application is on file in the Office of the Selectmen. For the most timely information and any revisions, view the Meeting Notice posted for each meeting on the Town website.

A motion was made by Mr. DiSilva and seconded by Mr. Gavin to approve the application for a Retail Marijuana License to Greenstar Herbals, Inc. d/b/a GreenStar Herbals at 22-24 Main Street Maynard Massachusetts. Authorize use of digital signatures for processing.

The Cannabis Control Commission approved this establishment on November 6, 2019. This license will be held in the Office of the Selectmen until the final Occupancy Certificate requirement is completed and issued by the Maynard Building Commissioner and the Maynard Fire Department, as well as any other inspection and permit that needs to be completed is confirmed.

Attorney Joseph Clermont and owner Tom Morey of GreenStar Herbals gave a brief summary for this retail shop that is in the build process with contractors. They reported that the Town of Maynard's Planning Board approved this plan over a year ago.

Ms. Zammuto gave a brief update regarding the application process by the state and town. All paperwork is in order.

The construction should be complete by late summer or early fall timeframe, with plans to open by end of year, pending all final permits and inspections completed.

Close public hearing at 7:30 pm.

Voted: **By roll call. Motion carried unanimously.**

6. Economic Development

Ms. Zammuto and Economic Development Committee Chair Jack MacKeen gave an overview of the plans for a pedestrian friendly downtown to support Maynard businesses for the re-opening of the state per the Governor's guidance.

The Board indicated their preference that the planning team should pursue a combination of planning options and push forward.

Comments via the Zoom remote meeting platform chat feed:

From Allen Quinn to Everyone: 07:55 PM

I think it is great work, but I have concerns as to the cost for all involved among other safety and logistics issues. If there is a way for the EDC to assist businesses with promotion, sales, pickup and delivery methods, signage, etc. Limited parking for pickup only where possible, curbside service for other businesses where possible.

Assist retail locations with bringing their businesses online or better optimizing their sales platforms
Yes

From Rachael Bankey to Everyone: 08:14 PM
aren't you talking about metered spots?

From Allen Quinn to Everyone: 08:14 PM
Yes they are

From Allen Quinn to Everyone: 08:19 PM
Is there someone we contact with feedback to discuss with the group overall, as it pertains to other business types as well, such as retail and service?

From Town of Maynard to Everyone: 08:20 PM
Hi Allen - Yes, please send any ideas or concerns to me mzammuto@townofmaynard.net

From Allen Quinn to Everyone: 08:20 PM
Thank you

From Frank to Everyone: 08:27 PM
Thank you everyone, I have to get home and get the kids to bed

From Alma Moreno to Everyone: 08:28 PM
Thank you everyone. I hope we can get permission soon to reopen outdoor seating

The Board of Selectmen agreed to have another meeting on June 9, 2020 to approve and or review the next phase of plans and/or applications that were agreed on.

7. Annual Town Election Warrant

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the Annual Town Election Warrant for June 23, 2020 as shown. Authorize use of digital signatures for processing.

Voted: **By roll call. Motion carried unanimously.**

8. Annual Town Meeting June 13, 2020

Mr. Johnson and Town Moderator Dick Downey reviewed plans for the drive-in style Annual Town Meeting at the Mill & Main south lower parking lot off of Sudbury Street scheduled for June 13, 2020 at 1:30pm. It was reported that the town would send out a group of “reverse-911 calls” to keep the residents updated on the Annual Town Meeting. The Board members are meant to stay in cars.

9. Review Board meeting dates for 2020-2021

A motion was made by Mr. DiSilva and seconded by Ms. St. John to accept and approve the draft meeting dates of the Board of Selectmen for 2020-2021 as shown.

Voted: **By roll call. Motion carried unanimously.**

10. Financial Condition due to COVID-19

Mr. Johnson reported on the end of fiscal year projections and reports for FY2020. He indicated a positive ending balance, due to a continued spending freeze and non-recurring revenue.

In planning for FY21, Mr. Johnson reported his issuance to departments to submit plans to address the projected revenue shortfall through options of budget savings amounting to 2% , 4% or 8% reductions their operating budgets. Mr. Johnson reported that there were multiple unknowns in projecting for FY21 revenue, including the level of local receipts, property taxes, and local aid from the state.

Mr. Johnson thanked the Finance Team for their work, including Finance Director Mike Guzzo, Treasurer/Collector Cheryl Kane, and Chief Assessor Angela Marrama.

11. Town Administrator Report

Mr. Johnson reported that the MayDog-managed Dog Park is re-opening.

Mr. Johnson reported that the UMass Boston Collins Center is working with town hall departments and volunteers on developing financial policies and forecasting projects.

The Office of Municipal Services (OMS) was awarded the grant to provide technical assistance in addressing the centralizing of refuse receptacles in Naylor Court central parking area.

Mr. Johnson reported that rental-bike vendor Zagster is pulling out from our area. The Board members were sorry to hear this and noted that the Maynard location had great numbers for riding the bikes.

Mr. Johnson reported that the Maynard Library is starting a curbside pick-up.

12. Chairman's Report

Mr. DiSilva thanked many of the staff members for their work along with thanking Chief Noble for his letter regarding his policies for his officers' work and commitment to this community.

13. Board Member Reports

Ms. St. John reminded everyone that it is Senior Week, and that a Maynard High School Senior Parade would be held on Friday and encouraged residents to come out and waive to our students. She also announced the initiative to light up houses/porches on Friday night at 8:20 pm in recognition of the Seniors.

Ms. Levine-Piro offered her appreciation to the staff and volunteers for their work.

Mr. Diarbekirian complimented Ms. St. John family's short-film submission recently publicly-shared.

Mr. Gavin asked when Artspace when it might be opening back up to the public. Jeff Swanberg responded that the general public is authorized to enter, and only staff at and occupancy is allowed at 25%.

14. Adjournment

A motion was made by Mr. DiSilva and seconded by Ms. St. John to adjourn the meeting at 9:02 p.m. Voted: Motion by roll call.

Approved: 7.18 pm
Date: 6/16/2020



Melissa Levine-Piro, Clerk/Selectman

Initials: bjm